

Dear Parent/Carer

Welcome to LM Playcare, part of Nuneaton & Bedworth Leisure Trust.

As of 19th April 2021, we intend to take over the management of your Before and After School care at Goodyers End School. We have submitted the registration documentation to Ofsted and are confident we will receive our registration certificate soon.

The setting will continue to run with the staff that you and your children are already familiar with and so we hope that this will be a seamless transition.

Rachel Booth is the Children's Services Manager and has overall responsibility for the site. You can contact Rachel on 02476 400561 or rachel.booth@nbleisuretrust.org

Karli Soanes is the Administration Co-ordinator and is responsible for invoicing and queries. You can contact Karli on 02476 400558 or Karli.soanes@nbleisuretrust.org.

I have enclosed a new registration pack that we would ask you to complete and return to school or via email to Karli.soanes@nbleisuretrust.org as soon as possible prior to the start of next term.

At LM Playcare we use a system called Nursery in a Box in order to record information and invoice for sessions. Regular booked sessions will be invoiced by email at the end of the month for the following month (for example at the end of April you will receive your invoice for May) this invoice must be paid prior to the 1st of the month. For any additional sessions, these will be added to your account and you will be invoiced accordingly. Where possible payments should be made by BACS. We do accept Childcare Vouchers and Tax Free Childcare.

You will be sent a registration email from Nursery in a Box which will allow you to create an account, log in and view invoices and make any changes.

We are hoping for an easy transition for all children and parents however if you do have any questions or concerns then please don't hesitate to contact us.

Yours Faithfully

Rachel Booth
Children's Services Manager