

GOODYERS END PRIMARY SCHOOL

CHARGING AND REMISSIONS POLICY

Adopted by the Governing Body:

Signed:

Chair of Governors

.....

Headteacher

Date: Autumn 2019

Date of next review: Spring 2022

The review of this policy will be as and when required in response to national requirements and in light of continuous school-based monitoring and evaluation data.

Adopted by Governing Body	Autumn 2019
Review date	Spring 2022

1.0 Context

Any charges made by the school must meet the requirements of the Education Reform Act 1996. The governors endorse the guiding principles contained in the Act, in particular that no child should have his/her access to the curriculum limited by charges.

2.0 Principles

The Governing Board recognises the valuable contribution that the wide range of additional activities, including clubs, visitors in school, off-site trips and residential experiences can make towards pupils' personal and social education as well as enhancing the general curriculum. The Governing Board aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

3.0 Charges

Charges will not be made for any activities which form part of the National Curriculum requirements.

The school and/or the Parent Association fully fund some enrichment activities for all pupils as a part of the normal school day.

3.1 Voluntary Contributions

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may have to cancel a trip. If a trip goes ahead, it may include children whose parents or carers have not paid any contribution but have given permission for their child to be included. We do not treat these children any differently from others. Where no permission has been received, the child will be catered for in school and work provided to cover the identified learning intentions.

3.2 Tuition in the Playing of Musical Instruments

The Governing Board fully funds participation in the County Music programme for pupils. They also subsidise the cost of music lessons for pupils who wish to learn.

3.3 Residential Trips deemed to take Place in School hours

Where pupils participate in residential trips deemed to take place in school hours, the full costs of board, lodging and transport will be charged to parents or guardians.

3.4 Extra-Curricular Opportunities

The school offers a wide range of extra-curricular opportunities, many of which are free of charge.

Where an outside provider is used, the cost may be subsidised by the governing board.

Participation in any optional extra-curricular activities will be on the basis of parental choice and the agreement of parents is therefore a necessary prerequisite. The charges may not exceed the cost of the provision of the optional extra.

3.5 Charging in Kind

The cost of materials, ingredients (or provision of them by parents) for practical subjects if the parents have indicated in advance that they wish to own the finished product.

Adopted by Governing Body	Autumn 2019
Review date	Spring 2022

3.6 Replacement Charges

Parents will be asked to pay for the replacement of equipment, materials etc. where items need to be replaced due to wilful damage or careless loss.

The charge will be at the Headteacher's discretion based on replacement cost and the value of the lost/damaged item.

4.0 Remissions

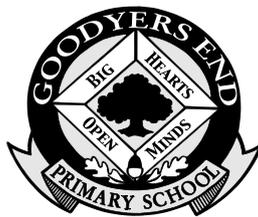
In the event of particular hardship, Headteacher has a small discretionary fund allocated by the Governing Board to subsidise the parental contribution to any activity.

The Governing Board delegate responsibility to the Headteacher to consider and authorise any request to remit any charge which would otherwise be payable to them under the charging policy.

5.0 Monitoring and Review

This policy is monitored by the governing board and will be reviewed every three years or earlier if necessary.

Adopted by Governing Body	Autumn 2019
Review date	Spring 2022



GOODYERS END PRIMARY SCHOOL

Charging and Remissions Policy Parent Leaflet

Introduction

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum.

Voluntary Contributions

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school involves parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents or carers have not paid any contribution but have given permission for their child to be included. We do not treat these children any differently from others. Where no permission has been received, the child will be catered for in school and work provided to cover the identified learning intentions.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents and carers have a right to know how each trip is funded and the school provides this information on request.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents and carers. The list is not exhaustive:

- visits to museums
- sporting activities which require transport expenses
- outdoor adventure activities
- visits to or by a theatre company
- musical events

This policy is monitored by the governing board and will be reviewed every three years or earlier if necessary.